

Message Text

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ACTION DRC-01

INFO OCT-01 EA-10 ISO-00 L-03 OMB-01 SCA-01 SCSE-00 TRSE-00

PPTE-00 /017 W

----- 036105

R 011000Z AUG 75

FM AMEMBASSY KUALA LUMPUR

TO SECSTATE WASHDC 745

UNCLAS SECTION 1 OF 2 KUALA LUMPUR 4491

E.O. 11652: N/A

TAGS: AINF, OGEN

SUBJ: IMPLEMENTATION OF THE PRIVACY ACT OF 1974

REF: STATE 172353; 179745

FOLLOWING SYSTEMS OF RECORDS ON FILE AT THIS POST:

A. POL

UNDER THE PROVISIONS OF GRANT NO. 6025-558032, 17 JUNE 1975, BETWEEN USG AND AMERICAN ASSOCIATION OF MALAYSIA TO CONDUCT TRAINING, EDUCATION, TREATMENT AND REHABILITATION PROGRAM FOR DRUG ABUSE AND RELATED ADJUSTMENT PROBLEMS IN KUALA LUMPUR, THE POLITICAL SECTION HAS BECOME CUSTODIAN OF AAM'S RECORDS FOR SAFEKEEPING PURPOSES. DISCLOSURE IS RESTRICTED TO COUNSELORS AND MEMBERS OF YOUTH ACTIVITIES COMMITTEE WORKING WITH SUBJECTS AND IN ACCORDANCE PART 401, TITLE 21 CFR, 11/17/72.

B. RSO

NO FILES MAINTAINED COPIES OF WHICH ARE NOT AVAILABLE IN DEPT.

C. ADMIN

NO FILES MAINTAINED COPIES OF WHICH ARE NOT AVAILABLE IN DEPT.

D. ECON

NO FILES MAINTAINED OF WHICH ARE NOT AVAILABLE DEPT.

E. CONS

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I DEATHS

1. DOSSIERS OF DEATHS AND ESTATES OF DECEASED U.S. CITIZENS.
2. NAMES AND DETAILS CONCERNING DEATH OF DECEASED.
3. BIO DATA, NEXT OF KIN, DISPOSITION OF PERSONAL EFFECTS AND REMAINS.
4. 7 FAM AND 22 USC 1175-1179
5. NEXT OF KIN OR LEGAL REPRESENTATIVE
6. HARD COPY STORED IN FOLDERS IN FILE CABINETS UNDER COMBINATION LOCK, AVAILABLE ONLY TO CONSULAR PERSONNEL; RETAINED FOR THREE YEARS AFTER CASE CLOSED, THEN DESTROYED.
7. CONSUL
8. LOCAL AUTHORITIES - HOSPITAL, POLICE, CORONER - AND RELATIVES OR FRIENDS.

II REPATRIATION

1. FILES OF U.S. CITIZENS TO WHOM FINANCIAL ASSISTANCE OR LOANS HAVE BEEN EXTENDED.
2. NAMES OF PERSONS WHO APPLIED FOR LOANS FOR RETURN TRAVEL TO U.S.
3. PERSONAL BIO DATA, INCLUDING INFORMATION ON BANK ACCOUNTS, REAL PROPERTY OR OTHER TANGIBLE ASSETS OWNED BY INDIVIDUAL APPLICANT, RESIDENCE ADDRESSES IN U.S. NAMES AND ADDRESSES OF RELATIVES WILLING TO ASSIST FINANCIALLY.
4. 7 FAM
5. APPLICANT ONLY.
6. HARD COPY STORED IN FILE FOLDER IN FILE CABINETS UNDER COMBINATION LOCK, AVAILABLE ONLY TO APPLICANT, RETAINED FOR THREE YEARS THEN DESTROYED.
7. CONSUL
8. OTHER U.S. EMBASSIES OR CONSULATES

III. SOCIAL SECURITY

1. FILES OF SOCIAL SECURITY BENEFICIARIES WHO HAVE HAD BENEFIT-RELATED PROBLEMS.
2. NAMES OF BENEFICIARIES AND THEIR SOCIAL SECURITY NUMBERS.
3. BACKGROUND INFORMATION ON PRESENT AND PREVIOUS ENTITLEMENT.
4. 22 USC 846
5. LOCAL BANK PERSONNEL HAVING INTEREST IN INDIVIDUAL CASES.
6. HARD COPY STORED IN ALPHABETICAL FILE FOLDERS IN COMBINATION LOCK FILE CABINETS, AVAILABLE ONLY TO CONSULAR PERSONNEL, RETAINED ONE YEAR FROM DATE CASE CLOSED, THEN DESTROYED.

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7. CONSUL.
8. SOCIAL SECURITY ADMINISTRATION IN MARYLAND.

IV VETERANS ADMINISTRATION

1. FILES OF PERSON ENTITLED TO VETERANS BENEFITS
2. VA BENEFICIARIES, PAYEE NUMBERS, DESCRIPTION OF DISABILITY IF TREATED ON OUT-PATIENT BASIS.
3. SAME AS ABOVE

4. 22 USC 846
5. LOCAL MEDICAL PERSONNEL
6. HARD COPY FILED ALPHABETICALLY IN FOLDERS IN COMBINATION LOCK CABINET, AVAILABLE ONLY TO CONSULAR PERSONNEL, DESTROYED AFTER ONE YEAR.
7. CONSUL
8. LOCAL DOCTOR TREATING BENEFICIARY.

V. TREASURY

1. FILES OF PERSONS SCHEDULED TO RECEIVE TREASURY CHECKS.
2. BENEFICIARIES RECEIVING TREASURY CHECKS THROUGH EMBASSY.
3. NAME AND PAYEE NUMBER OF BENEFICIARY.
4. 22 USC 846
5. NONE
6. CONTROL CARD FILED ALPHABETICALLY IN SPECIAL BINDER, NO REQUIREMENTS FOR SAFEGUARD, DESTROYED ANNUALLY.
7. CONSUL
8. NONE

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UNCLAS SECTION 2 OF 2 KUALA LUMPUR 4491

VI ARRESTS & DETENTIONS

1. FILES OF PERSONS ARRESTED OR DETAINED BY LOCAL POLICE
2. NAME AND IDENTITY OF U.S. CITIZENS ARRESTED OR DETAINED BY LOCAL AUTHORITIES.
3. BIO DATA AND PASSPORT INFORMATION ON DETAINED PERSONS
4. 22 USC 1732
5. LOCAL DETENTION OFFICERS: LEGAL OFFICER
6. HARD COPY IN ALPHABETICAL FOLDERS IN COMBINATION CABINET, AVAILABLE ONLY TO CONSULAR PERSONNEL, DESTROYED ONE YEAR AFTER CASE CLOSED.

7. CONSUL
8. LOCAL DETENTION OFFICERS, ATTORNEYS INTERESTED IN CASE

VII WELFARE/WHEREABOUTS

1. FILES OF U.S. CITIZENS ABROAD WHO ARE LOST OR HAVE DROPPED FROM COMMUNICATION WITH INTERESTED PARTIES.
2. NAMES OF PERSONS ABROAD WHOM INTERESTED PARTIES ARE TRYING TO CONTACT.
3. BIO DATA, CONTACT ADDRESSES
4. 7 FAM
5. LOCAL POSTAL AND IMMIGRATION OFFICIAL.
6. HARD COPY IN ALPHABETICAL FOLDERS IN COMBINATION LOCK CABINETS, AVAILABLE ONLY TO CONSULAR PERSONNEL, DESTROYED ONE YEAR AFTER CASE CLOSED.
7. CONSUL
8. INTERESTED PARTIES IN U.S.

VIII SHIPPING AND SEAMEN - SEAMAN ACTION CERTIFICATE
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1. FILES OF ACTION TAKEN ON U.S. SEAMEN ON AMERICAN VESSELS AWAY FROM U.S. PORTS.
2. NAMES OF SEAMEN WHO HAVE FAILED TO REJOIN SHIP, BECOME HOSPITALIZED OR SEPARATED UNDER OTHER CIRCUMSTANCES.
3. WAGES, DATES OF SEPARATION FROM VESSEL, Z NUMBER
4. 46 USC
5. NONE
6. HARD COPY IN CHRONOLOGICAL FOLDERS IN COMBINATION CABINET, AVAILABLE ONLY TO CONSULAR PERSONNEL, DESTROYED AFTER ONE YEAR.
7. CONSUL
8. MASTER OF U.S. VESSEL

IX CREW LIST

1. FILES OF LISTS OF U.S. CITIZEN SEAMEN ON U.S. VESSELS.
2. NAMES OF U.S. CREWMEN
3. BIO DATA, NEXT OF KIN, NATIONALITY AND POSITION OF VESSEL
4. 46 USC
5. NONE
6. HARD COPY IN CHRONOLOGICAL FOLDERS IN COMBINATION LOCK CABINETS, AVAILABLE ONLY TO CONSULAR PERSONNEL, DESTROYED AFTER ONE YEAR.
7. CONSUL
8. MASTERS OF AMERICAN VESSEL.

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